

### Job Description

Minister who oversees the worship/music ministry team of the church by developing, coordinating, and administering Spirit-led worship, engaging music & arts ministries, providing leadership and supervision of musical programs, technical staff, and equipment. Existing support staff will contribute significantly to aid in areas of responsibility.

### Key Responsibilities

- Consult with the senior pastor regarding themes of regular services, special events and programs for appropriate musical selection.
- Assist the senior pastor in establishing distinctively styled Sunday morning services.
- Lead (vocally), direct, organize, and coordinate all aspects of worship services.
- Oversee an adult choir through recruitment, rehearsals, musical training, and spiritual nurture. Include the choir as a regular part of worship where it fits stylistically.
- Oversee an adult praise team through recruitment, rehearsals, musical training and spiritual nurture. Include praise teams as a regular part of worship where it fits stylistically.
- Oversee an adult praise band (including instrumentalists) through recruitment, rehearsals, musical training and spiritual nurture. Include praise bands as a regular part of worship where it fits stylistically.
- Oversee the development of “artistic expressions of worship,” including drama, as a regular part of worship where they fit stylistically.
- Enlist and use talents within the church to participate in the music ministry
- Supervise, coordinate, and schedule all vocalists, sound technicians, lighting technicians, computer technicians, video technicians and music department staff.
- Supervise and coordinate the use, implementation and maintenance of sound, lighting and worship related equipment and instruments.
- Select and purchase all needed music, equipment and instruments, as well as all related resources in the music and worship department.
- Preparing, presenting, and implementing all budgetary matters related to this ministry
- Attend staff meetings for prayer, encouragement, calendar planning, ministry implementation and evaluation.
- Work with the appropriate committees and staff members to carry out the worship/music ministry and the overall mission of the church.
- Implement logistical details and provide support and expertise for concerts, musicals and special evangelistic efforts that involve music and other technical areas of the church.
- Assist & support all aspects of the church’s programs of ministry and outreach in cooperation with the pastor & other staff.
- Cooperate with the senior pastor by performing other duties when asked to do so.

## **Spiritual Qualifications**

- Have and maintain a personal and growing relationship with Jesus Christ
- Upholds and displays Godly characteristics that are essential to ministry leadership including the fruit of the spirit, spiritual maturity, growth, integrity, aiming at purity and holiness
- Have an evident calling and sincere passion to minister to the church through Spirit-led worship
- Southern Baptist Convention understanding or familiarity with Southern Baptists denomination
- Agreement with the *2000 Baptist Faith and Message* (for doctrinal alignment)

## **Other Qualifications**

- Have the ability to work efficiently and effectively with the staff and volunteers they enlist and equip to serve
- Ability to discern, analyze, and wisely resolve ministry issues
- Be able to establish effective working relationships with others, with genuine love and concern
- Be detail oriented, flexible, and decisive, with the ability to organize and coordinate work, set priorities, delegate, build consensus, and meet deadlines
- Submit to the leadership and established policies and doctrine of the church
- Ability to read music preferred
- Understand and appreciate the full range of musical styles, traditional, contemporary, etc.
- Experience in church worship/music ministry including leading worship
- Good verbal, written, and electronic communication skills
- Must be able to keep confidential information

## **Evaluation and Compensation**

This position takes direction from and reports to the Senior Pastor. The compensation package will be established by the Personnel Team. The Senior Pastor & the Personnel Team will conduct an annual performance evaluation and make recommendation for changes in compensation.